**Central Ealing Neighbourhood Forum Management Committee**

Meeting on Thursday 27 April 2017, 7:00 pm

in Ealing, Hammersmith & West London College, W5

**Minutes**

**Present:** Robert Gurd (RG) in the Chair, Jon Ball (JB), Mary McDougall (MM), Charles Rich (RC), Matt Snowden (MS, for Anthony Woodman) and Tony Miller (TM) (Secretary)

1. **Apologies for absence:** Tony Burton (TB), Andrew Cazalet (AJC), Ann Chapman (AC), Gordon Chard (GC), Robert Cohen (RC), Paul Conlan (PC), John Hummerston (JH), Ann Hunter (AH) and Jennifer Smith (JS).
2. **Committee membership**TM reported that Anthony Woodman, a co-opted member representing UWL, had said that he was finding it difficult to attend meetings. He had nominated Matt Snowden to take his place, who was welcomed to the meeting.

1. **Minutes**Minutes of the 6 February meeting were approved.
2. **Neighbourhood Plan progress** (paper attached)
   1. **Examiner’s report**, Following the public hearing on 16 February, the Examiner submitted his report and recommendations on 20 March. These had been circulated to the committee and posted on the web site.
   2. **LBE response** Members of a sub-group consisting of AC, AH, RG. JH and himself had met the Ealing planning policy team to discuss changes to the submission version of the Neighbourhood Plan, in line with the Examiner’s recommendations. The final wording had been agreed on all items other than that of Policy HBE4 (Open and green spaces), where LBE did not accept the text proposed by the Forum to the Examiner relating to Local Green Space, but not covered in his report. This wording would have clarified that no development would be permitted except under very special circumstances. It was **agreed** to propose that LBE should ask the Examiner to clarify this point. **ACTION: TM**
   3. **Referendums** Regulations require that the referendum date has to be within 84 working days of the Council’s ’decision statement’, and any delay has to be agreed between LBE and the Forum. The start date could not now be before Cabinet on 16 May. While this would not affect the proposed date of 28 September for the vote, there was still doubt if there would be enough time after the summer holidays to achieve adequate communication with voters. It was **agreed** to suggest Thursday 12 October as an alternative date for both referendums. **ACTION: TM**
   4. **Campaign** TM explained that the rules governing referendums are similar to those which covered council elections, including limits on expenditure (in our case, about £3,500). This would restrict our ability to get the message across to voters, particularly as we would not be allowed a copy of the voters’ lists. The electorate would be around 15,500 residents on the local election register, and an unknown number of business ratepayers who would have to apply to be entered on a separate register for the wider referendum area. We would have to rely on volunteers to deliver any material, as well as help from Make It Ealing to contact business voters. It was **agreed** that a small working group should be set up produce an interim suggestions for the next committee meeting, including
      1. an approach to residents’ associations through SEC **ACTION: TM**
      2. discussions with Andrew Rollings to establish what help could be given by MiE **ACTION: MM**,
      3. the possibility of obtaining some local sponsorship **ACTION: MM/MS**
      4. preliminary costings for publicity material as the basis for application to Locality for further grant support **ACTION: TM**
3. **Finance**TM said that as far as he was aware here was no movement to report since the previous meeting, but an up-to-date position would be presented to the next committee meeting. **ACTION: AJC**
4. **Future role for the Forum**The paper that had been circulated was noted but not discussed in detail. It was **agreed** to ask members to volunteer to be on a working group to consider the issues raised in the paper, to report to the next meeting **ACTION: ALL**
5. **Future meeting dates**
   1. Committee. Thursday 15 June.
   2. Forum A date in July would be fixed for a meeting in UWL subject to appropriate space being available. **ACTION: TM/MS**
6. **Other business**None.

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